

ASLEC

**Core
Criteria
for Assessing
Contractor
Competence**

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Introduction and Background

ASLEC through its Technical and Training Committee, has produced the following information and guidance to allow ASLEC members to show compliance with the core competence criteria specified in the HSE Approved Code of Practice (ACoP) – Managing health and safety in construction - Construction (Design and Management) Regulations 2007 (CDM 2007 Regulations).

In re-drafting the CDM Regulations and the associated ACoP, the HSE has taken the opportunity to provide practical guidance on complying with the duties under these Regulations, which replace the CDM 94 Regulations and the Construction (Health, Safety & Welfare) Regulations 1996. In particular, **most of the CDM 2007 Regulations now apply to all construction work.**

The key aim of CDM 2007 is to encourage health and safety into the management of projects and to encourage everyone involved to work together to:

- Improve the planning and management of projects from the start
- Identify hazards early on so they can be eliminated or reduced at the design or planning stage and the remaining risks properly managed
- Target effort where it can do the most good in terms of health and safety
- Discourage unnecessary bureaucracy

Critical to this process is having standards for competency for the key parties involved, including designers, CDM co-ordinators and contractors. To assist clients, designers, CDM co-ordinators and contractors, ASLEC has produced the following guidance. This guidance particularises the information in the HSE ACoP to the CDM 2007 Regulations specifically for organisations involved in the Highway Electrical industry.

The Guidance comprises of three parts:

1. Part One is an executive summary which sets out in straightforward terms how membership of ASLEC and compliance with the Highway Electrical Registration Scheme can meet the CDM 2007 requirements; - Page 4
2. Part Two sets out the Core Criteria as defined in the HSE ACoP, together with the Highway Electrical Industry specific guidance shown in red; - Pages 5-11
3. Part Three sets out the original wording of the ACoP in respect of the examples of generic construction evidence or attainment. – Pages 12-18

Clients, overseeing organisations, designers and contractors can be assured that the full requirements of the CDM 2007 Regulations in respect of both organisational and individual competency are met and will be maintained by every ASLEC member due to the requirements for membership of ASLEC and the auditing process that takes place on an ongoing basis.

(Note: Where personal information is listed (e.g. CV's, portfolios) the requirements of the Data Protection Act must be met. It is good practice to ensure that the individuals concerned have consented to the release of the information. It should also be noted that personal information marked and / or agreed as "Confidential" is subject to a duty of confidence based on the principle that a recipient may not use confidential information in a way which is prejudicial to the person providing the information, without that person's consent.)

Part One - Executive Summary

	CDM 2007 <u>Organisational</u> Competence Criteria	Highway Electrical Scheme Registered Organisation	ASLEC Member
1	Health and Safety Policy and Organisation for Health and Safety	Yes	Yes
2	Arrangements	Yes	Yes
3	Competent Advice – Corporate and Construction related		Yes
4	Training and Information	Yes	Yes
5	Individual Qualifications and Experience	Yes	Yes
6	Monitoring, Audit and Review	Yes	Yes
7	Workforce involvement	Yes	Yes
8	Accident reporting and enforcement action; follow up investigation	Yes	Yes
9	Subcontracting / consulting procedures (if applicable)	Yes	Yes
10	Hazard elimination and risk control (Designers only) *		Yes
11	Risk assessment leading to a safe method of work (Contractors only)	Yes	Yes
12	Cooperating with others and coordinating your work with that of other contractors (Contractors)	Yes	Yes
13	Welfare Provision (Contractors)	Yes	Yes
14	CDM co-ordinator's duties (CDM Coordinators)		Yes
15	Criteria – Stage 2 Assessment: Work experience		Yes

* Covered by HD46-05

CDM 2007 Employee Title	CDM 2007 <u>Individual</u> Competence Criteria	Highway Electrical Scheme Registered Organisation	ASLEC Member
Trainee	Risk Control Knowledge, Experience & Ability, Management Responsibility	Yes	Yes
Operative	Risk Control Knowledge, Experience & Ability, Management Responsibility	Yes	Yes
Supervisor	Risk Control Knowledge, Experience & Ability, Management Responsibility	Yes	Yes